

# Charity Committee Agenda

**Monday, 12 December 2016 at 6.00 pm**

Council Chamber, Upper Ground Floor, Aquila House, Breeds Place, Hastings,  
East Sussex, TN34 3UY

If you are attending Aquila House for this meeting, please enter the building via the Tourist Information Centre entrance.

For further information, please contact Emily Horne on 01424 451719 or email [ehorne@hastings.gov.uk](mailto:ehorne@hastings.gov.uk)

	<b>Page No.</b>
1. Declarations of Interest	
2. Apologies for Absence	
3. Minutes of the Charity Committee meeting & Foreshore Trust AGM held on 26 September 2016	1 - 10
4. Additional urgent items (if any)	
5. Seafront Splash Pad Waterplay and Kiosk <i>(Nick Sangster, Resort Services Manager)</i>	11 - 20
6. Additional Chalets <i>(Nick Sangster, Resort Services Manager)</i>	21 - 26
7. The Source Kiosk <i>(Amy Terry, Estates Manager)</i>	27 - 28
8. Annual Report of Grant Advisory Panel 2015/16 <i>(Pranesh Datta, Regeneration Manager)</i>	29 - 44
9. Foreshore Trust Financial Report <i>(Peter Grace, Assistant Director, Financial Services and Revenues)</i>	45 - 54
10. Appointment of new Grant Advisory Panel members <i>(Christine Barkshire-Jones, Chief Legal Officer)</i>	55 - 58
11. Minutes of the Coastal Users Group held on 29 November 2016	59 - 64
12. Notification of any additional urgent items	

This page is intentionally left blank

# Agenda Item 3 Public Document Pack

## CHARITY COMMITTEE

26 SEPTEMBER 2016

Present: Councillors Fitzgerald (Chair), Forward, Cartwright, Poole (as the duly appointed substitute for Councillor Fitzgerald) and Davies (as the duly appointed substitute for Councillor Forward for item 55 only) and Mr Chris May, the Protector

### 52. DECLARATIONS OF INTEREST

The following Councillors declared an interest in the minutes:

Councillor	Minute Number	Interest
Forward	55 – Postcode Lottery Dream Fund bid proposal	Prejudicial
Fitzgerald	55 – Postcode Lottery Dream Fund bid proposal	Prejudicial
Poole	55 – Postcode Lottery Dream Fund bid proposal	Personal – she is Chair of the Coastal Users Group and Vice Chair of the Fisheries Local Action Group (FLAG)

### 53. MINUTES OF THE MEETING HELD 27 JUNE 2016

**RESOLVED that the minutes of the meeting held on 27 June 2016 be approved and signed by the Chair as a correct record of the meeting**

### 54. FORESHORE TRUST SMALL GRANTS PROGRAMME

This item was moved up the agenda with the agreement of the Chair.

The Chair of the Grant Advisory Panel gave the committee an overview of the application process for round 6 of the Foreshore Trust Small Grants Programme and answered questions from members of the committee. He commented that this had been a particularly competitive round of grant allocations, with a total of 39 applications for funding received. Following a full assessment process, the panel had recommended that 15 of the applications for funding be approved at various levels and subject to certain conditions.

Following comments made by the Grant Advisory Panel during this round of grant allocations, the Assistant Director, Regeneration and Culture, had recommended that a review of the grant guidelines be undertaken prior to next round of small grants in 2017.

## CHARITY COMMITTEE

26 SEPTEMBER 2016

The committee thanked the Grant Advisory Panel for their efforts appraising the applications.

Councillor Cartwright proposed approval of the recommendations to the Assistant Director, Regeneration and Culture's report, which was seconded by Councillor Forward.

**RESOLVED (unanimously) that –**

- 1. Charity Committee accept the small grants recommendations of the Grant Advisory Panel, as set out in Appendix 1 of the Assistant Director, Regeneration and Culture's report, and;**
- 2. Charity Committee agree to review the small grants guidelines to address the issues as set out in the report**

The reason for this decision was:

The Grant Advisory Panel has appraised the merits of the applications for funding received for small grant support and has made a number of recommendations for grant awards that can be funded for the 2016-17 budgets. These were assessed with detailed discussion on each application at two Grant Advisory panel meetings held during July 2016.

### **55. POSTCODE LOTTERY DREAM FUND BID PROPOSAL**

Councillors Fitzgerald and Forward, having declared a prejudicial interest in this item, left the chamber during the debate. Councillor Cartwright took the Chair for this item and Councillors Davies and Poole joined the committee.

The Assistant Director, Regeneration and Culture, presented a report which advised the committee that a first stage bid had been submitted for the Postcode Lottery Dream Fund proposal. Confirmation was also sought that the Foreshore Trust would be prepared to act as the lead organisation for the project, if the final bid was successful.

The stage 1 bid detailed a proposal for a project focusing on the key theme of conserving the marine environment. The project would seek to engage with a broad cross section of the community, including local school children, residents and visitors. The successful projects would begin in the new financial year and last for a period of 2 years. The committee acknowledged that this was likely to be a very competitive round of grant allocations.

If the first stage bid was successful, a meeting of partners would be arranged to develop proposals for the project further, prior to the submission of a second stage application. A special meeting of the Coastal Users Group would be convened to consider the proposals.

Councillor Poole proposed approval of the recommendations to the Assistant Director, Regeneration and Culture's report, which was seconded by Councillor Davies.

## CHARITY COMMITTEE

26 SEPTEMBER 2016

**RESOLVED (unanimously) that –**

- 1. Charity Committee agree to support the first stage submission of this proposal, and;**
- 2. Agree to act as the lead organisation on behalf of the partnership**

The reason for this decision was:

The People's Postcode Lottery Dream Fund Trust offers an opportunity for a partnership of charities, voluntary groups, community interest companies, universities or other not-for-profit organisations to deliver ambitious dream projects. Funding from £500k to £1m is available for a 2 year project and no additional investment (match) is necessary.

The proposed bid theme around conserving our marine environment has alignment with the Foreshore Trust priorities and links with other projects, such as FLAG.

The lead organisation needs to have an annual income twice the bid size (minimum income £1m). No other partner can fulfil this criteria, so it is suggested that the Foreshore Trust is the lead partner, having associated management and administration function, but with the other partners delivering the actions.

### **56. PROCUREMENT OF CLEANING CONTRACTS**

The Director of Operational Services presented the report of the Assistant Director, Environment and Place, on the procurement of cleaning contracts.

Historically, the Foreshore Trust had agreed that the cleaning and maintenance of its properties, including public conveniences, should be carried out by the council's contractor. The existing contract was due to come to an end in March 2017, and it is not possible to extend the current contract further. It was therefore necessary to seek approval from the Foreshore Trust to proceed with a new procurement exercise with the council through the East Sussex Procurement Hub. This approach was intended to enable the Trust to benefit from economies of scale and a range of procurement expertise. The costs to the Foreshore Trust would be identified separately within the contact, to ensure it was achieving the best value for money.

The Chief Legal Officer proposed an additional recommendation to delegate authority to the Assistant Director, Financial Services and Revenues, in consultation with the Chair of the Charity Committee, to agree the appointment of a contractor.

Councillor Forward proposed approval of the amended recommendations to the Assistant Director, Environment and Place's report, which was seconded by Councillor Cartwright.

**RESOLVED (unanimously) that –**

- 1. The Trustees agree to procure cleaning services via the East Sussex Procurement Hub together with Hastings Borough Council, and;**

## CHARITY COMMITTEE

26 SEPTEMBER 2016

- 2. Delegated authority be given to the Assistant Director, Financial Services and Revenues, in consultation with the Chair of the Charity Committee to agree the appointment of a contractor**

The reason for this decision was:

The existing contracts expire on the 31<sup>st</sup> March 2017 and they cannot be extended further.

It is essential that the Foreshore Trust secures services to clean the public conveniences and other property owned by them.

Procurement in partnership via the East Sussex Procurement Hub is cost effective means of carrying out the procurement, and should result in good value bids from suitable service providers.

The proposed length of contracts allow for the development of a business case for potential future in house provision.

### **57. ADVERTISING FOR GRANT ADVISORY PANEL MEMBERS**

The Chief Legal Officer presented a report which advised that two vacancies were likely to arise on the Grant Advisory Panel. The report sought permission to begin recruiting for two new members to join the Panel.

The Grant Advisory Panel made recommendations to the Charity Committee on the criteria, application process and allocation of the Foreshore Trust's grants programmes. The Panel may have up to 8 members, chosen from the local community for their knowledge and experience of the voluntary and charitable sector.

The report set out a timescale for the appointment of new members of the Panel, including advertising the vacancies and interviews with applicants before the appointment of the successful candidates in December.

Councillor Cartwright proposed approval of the recommendations of the Chief Legal Officer's report, which was seconded by Councillor Forward.

**RESOLVED (unanimously) that the Chief Legal Officer be given delegated authority to advertise the vacancies in the Hastings and St Leonards Observer**

The reason for this decision was:

The Chief Legal Officer has received notice from an existing member of the Grant Advisory Panel who has subsequently left and an e-mail stating that another member will give in their notice at the Grant Advisory Panel Annual General Meeting in November.

### **58. FORESHORE TRUST - ANNUAL REPORT AND FINAL ACCOUNTS 2015-16**

## CHARITY COMMITTEE

26 SEPTEMBER 2016

The Assistant Director, Financial Services and Revenues, presented a report for the committee to consider the 2015/16 annual report and financial accounts.

The report detailed key activities undertaken by the Trust throughout the previous year, including investment in the refurbishment of the White Rock Baths to form the Source BMX and Skate Park. The Trust had also allocated significant funding to a range of local organisations in the charitable and voluntary sector through its small grants and events grants programmes.

The balance at the end of March 2016 was £1,236,463, the report noted that the trading surplus achieved in the 2015/16 was higher than projected in the budget. The report also set out expenditure the Trust had committed to in its business plan and its approach to maintain prudent levels of reserves

The Trust's final accounts 2015/16 had been subject to an external audit, which found that they gave a true and fair view of the charity's affairs as at 31 March 2016.

Councillor Forward proposed approval of the recommendations to the Assistant Director, Financial Services and Revenue's report, which was seconded by Councillor Cartwright.

**RESOLVED (unanimously) that the annual report and financial accounts for 2015/16 are approved**

The reason for this decision was:

The council has the responsibility for the proper management of the financial affairs of the Trust. In doing so it complies with the Accounting Codes of Practice and the high standards required for the accounting of public money.

The council as Trustee, through the Charity Committee is approved to approve the annual report and accounts by the 30<sup>th</sup> September each year.

### **59. FORESHORE TRUST - FINANCIAL REPORT**

The Assistant Director, Financial Services and Revenues presented a report which updated the committee on the current year's financial position since the budget was set in March 2016.

The report stated that income was currently above budget due to parking income being higher than anticipated, while expenditure remained in line with the projections in the budget. The report also set out the current programme of works approved by the Trust. Although the levels of programme spend continued to reduce the cash balances held by the Trust for this financial year, the levels of reserves remained above the suitable level identified in the Trust's policy.

## CHARITY COMMITTEE

26 SEPTEMBER 2016

The Assistant Director, Financial Services and Revenues, added that further work would be undertaken in advance of the next budget setting process to examine the costs of key items set out in the business plan over the next 2 to 3 years.

Councillor Cartwright proposed approval of the recommendations to the Assistant Director, Financial Services and Revenue's report, which was seconded by Councillor Forward.

**RESOLVED (unanimously) to agree the current financial position for 2016/17**

The reason for this decision was:

The council has the responsibility for the proper management of the financial affairs of the Trust. In doing so it complies with the Accounting Codes of Practice and the high standards required for the accounting of public money.

A surplus slightly above budget expectations is anticipated for 2016/17 in respect of ongoing operations.

**60. LAND ON THE FORESHORE - EAST HASTINGS SEA ANGLING ASSOCIATION**

The Assistant Director, Financial Services and Revenues, presented a report which sought approval to grant a lease of land on the Foreshore.

The existing lease to East Hastings Sea Angling Association for use of the land as a boat compound and workshop came to an end in January 2017.

There was no reason not to renew the lease. It was therefore proposed to negotiate a new lease of 15 years; the rent will be calculated based on an independent valuation.

Councillor Forward proposed approval of the recommendations to the report, which was seconded by Councillor Cartwright.

**RESOLVED (unanimously) that: -**

- 1. Charity Committee agrees to renew East Hastings Sea Angling Associations lease, and;**
- 2. Charity Committee delegates to the Estates Manager the authority to agree the final terms of the lease**

The reason for this decision was:

The lease is within the Landlord and Tenant Act and there is no reason not to grant a new agreement thereby securing rental income to the Trust.

**61. MINUTES OF THE COASTAL USERS GROUP HELD ON 6 SEPTEMBER 2016**

**CHARITY COMMITTEE**

**26 SEPTEMBER 2016**

The notes of the Coastal Users Group meeting held on 6 September 2016 were submitted.

**RESOLVED that the minutes of the Coastal Users Group meeting held on 6 September 2016 be received and noted**

(The Chair declared the meeting closed at. 6.53 pm)

This page is intentionally left blank

**Public Document Pack**  
**ANNUAL PUBLIC MEETING OF THE CHARITY COMMITTEE**

**26 SEPTEMBER 2016**

Present: Councillors Fitzgerald (Chair), Forward, Cartwright and Mr May, the Protector

**62. WELCOME FROM THE CHAIR OF THE CHARITY COMMITTEE, COUNCILLOR COLIN FITZGERALD**

The Chair welcomed those present to the meeting.

The Chair paid tribute to the work of Councillor John Hodges, who had served as Chair of the Charity Committee until his death earlier in the year, and for his commitment to improving the Foreshore.

**63. TRUSTEE ANNUAL REPORT AND ACCOUNTS FOR THE YEAR 2015/16**

The Assistant Director, Financial Services and Revenues, presented a report for the committee to consider the 2015/16 annual report and financial accounts.

The report detailed key activities undertaken by the Trust throughout the previous year. The balance at the end of March 2016 was £1,236,463, the report noted that the trading surplus achieved in the 2015/16 was higher than projected in the budget. The report also set out expenditure the Trust had committed to in its business plan and its approach to maintain prudent levels of reserves

The Trust's final accounts 2015/16 had been subject to an external audit, which found that they gave a true and fair view of the charity's affairs as at 31 March 2016.

Councillor Forward proposed approval of the recommendations to the Assistant Director, Financial Services and Revenue's report, which was seconded by Councillor Cartwright.

**RESOLVED (unanimously) that the annual report and financial accounts for 2015/16 are approved**

The reason for this decision was:

The council has the responsibility for the proper management of the financial affairs of the Trust. In doing so it complies with the Accounting Codes of Practice and the high standards required for the accounting of public money.

The council as Trustee, through the Charity Committee is approved to approve the annual report and accounts by the 30<sup>th</sup> September each year.

**64. PUBLIC QUESTION TIME**

## CHARITY COMMITTEE

26 SEPTEMBER 2016

A notice had been placed in the local newspaper inviting written questions, however, none had been received. The Chair invited questions from the public gallery on matters relating to the Trust.

Mr Dick Edwards asked 3 questions of the committee, as follows. Mr Edwards also echoed the comments made in the Chair's earlier tribute to Councillor Hodges.

1. The refurbishment of the White Rock Baths to form a new BMX and Skatepark is very welcome. However, the £6 entrance fee charge may be too expensive for many local families. Please could consideration be given to introducing a concession for local people?

The Resort Services Manager replied that the operators of the Source were very keen to support the local BMX and Skate community and were looking at a number of options to engage with local people. He added that the council and Foreshore Trust would support the Source in exploring funding opportunities to continue this work.

2. Before the Stade Amusements lease was renewed a public consultation was undertaken about potential improvements to the site. However, the planned improvements included in the final lease were more modest. Could more mechanisms for public engagement be included in the future?

The Assistant Director, Financial Services and Revenues, commented that it was unfortunate that not all of the works which had been subject to public consultation could be delivered under the new lease. An external contractor had carried out an assessment of the site and proposed the list of works to be included in the new lease. The new lease was also for a shorter length of time than originally planned. The committee acknowledged the challenges in gaining the opinion of all users of the Foreshore through public consultation exercises.

3. Given the significant demand for grants from the Foreshore Trust, could the level of funds made available be increased?

The Chair replied that a review of the small grants programme would be undertaken before the next round of grant allocations, and the level of funding made available would be considered as part of this process.

The Chair thanked Mr Edwards for his questions.

(The Chair declared the meeting closed at. 7.19 pm)

# Agenda Item 5



**Report to:** Charity Committee

**Date of Meeting:** 12<sup>th</sup> December 2016

**Report Title:** Seafront Water Play Facilities

**Report By:** Monica Adams Acton, Assistant Director Regeneration and Culture

---

## Purpose of Report

To update members on the progress to date in developing the proposal for a seafront water play facility and to gain support for the further progression of the project including the agreement of a design brief as a basis for potential procurement.

---

## Recommendation(s)

- 1. To agree to the principle of a proposed installation of a Water Play Facility, including a kiosk and additional seating and picnic areas, subject to confirmation of operational and insurance issues.**
- 2. To approve a budget of up to £225,000 within the Business Plan for 2017/18**
- 3. To give delegated authority to the Assistant Director for Regeneration and Culture for the procurement of an agreed design brief through the East Sussex Procurement Hub**

---

## Reasons for Recommendations

A seafront water play facility has been much requested by residents and visitors to the town for many years, particularly since the construction of the Pelham Play area in 2012 which it would complement.

The provision of such a facility would act as a destination attraction on the seafront at Hastings, close to the town centre and encouraging greater use of this part of the seafront for healthy activity for younger children and their families.

The development of this type of attraction and its associated facilities is also seen to support the continued regeneration of the seafront and wider town and is aligned with priorities for the Foreshore Trust and Hastings Borough Council.

---

## Introduction

1. The provision of a 'Splashpad' or water play facility has been an aspiration for the town as well as for trustees to provide a free to use, destination attraction while furthering the aims of the common use, benefit and enjoyment of the charity's land.
2. The facility would also support the aim of the Hastings Play Strategy produced jointly by Hastings Borough Council, the Play Forum and local housing associations in trying to ensure that every child has access to good quality play spaces, recognising the value to the mental and physical health of children as well as new opportunities for people to engage with the seafront and beach,
3. A water play facility would provide a simple and accessible way for a wide age range of children to engage experience multi-sensory and imaginative play close to the sea, in a free facility not currently available elsewhere in the town.
4. Similar facilities provided at other nearby coastal towns (Bexhill, Worthing, Brighton) have had not only encouraged children and their families to take part in health, outdoor exercise but have also indirectly benefitted the local economy.
5. The proposed location is close to other free facilities such as the Play Park, sand play, volleyball and fitness equipment as well as commercial attractions and services that are existing tenants of the Foreshore Trust.
6. The proposed site is a current grass and flower bed, opposite the Italian Way and adjacent to the promenade and beach (see attached plan and render?). It is on land owned by the Foreshore Trust and currently designated under the Hastings Borough Council Act 1988 for parking although it does not form part of the current Pelham car park.
7. It's likely that the water play area would be operated seasonally for approximately six months perhaps between April and September. This is broadly in line with other similar water play facilities

## Design and consultation

8. Initial advice on the potential location, design and operation has been sought from a national water product supplier and we have a better idea of some of the options available and budget costs associated with a water play area and associated facilities.
9. It is likely that we would specify a 'two-use' system where 'used' water from the water play area is collected in an underground tank that can then be used for watering seafront plants. Other options of full recycling are prohibitively expensive to install and maintain as well as requiring a series of large underground tanks and equipment. A single use system was considered but doesn't have the sustainable benefits of being able to reuse the water and reduce its use in other areas. However we do intend to tender for all three cost options as a further assurance on value and sustainability.

10. A design brief has been produced in consultation with the Council's play development and planning teams. We would expect a range of floor jets such as fountains, water tunnels and misters which have very low water usage and above ground 'umbrella' jets. This would provide opportunities for a wide variety of ages and abilities to enjoy the facility.
11. The proposed site is within a conservation area and pre-application planning advice has been sought. The planning department have confirmed that the proposal is acceptable in principle and is accordance with Policy FA6 of the Hastings Planning Strategy 2014. This seeks to support development that builds on the Seafront's distinctive heritage and attractiveness as a destination for leisure and recreational activity. Given the site's location in a prominent seafront location, and within a conservation area, materials and design will be key considerations.
12. In addition to the landscaping and water play equipment and surface, a small kiosk will also be required to act as a plant room to house the pumping equipment and controls. Further advice on the type of acceptable design and style will be sought from the planning department
13. The kiosk could be used as a base to hire deckchairs, sun loungers, windbreaks etc. that are currently managed from the Lifeguard Station. If of a sufficient size the kiosk could also incorporate a small retail space to perhaps sell drinks, snacks and ice creams.
14. The site is outside of the area currently designated for Leisure Activities under the Hastings Borough Council Act 1988 which would mean that the ancillary catering would have to be operated by the Trust
15. We are also proposing to provide an additional raised seating area to the northern boundary of the site. This provides a barrier to the sound and hazards of the adjacent road in addition to somewhere for parents and families to sit. We are hoping to retain and enhance the grassed area to the south east for sitting and picnics.
16. In design terms we will seek to integrate the water play facility as much as possible using sympathetic natural materials and planting where possible to maintain the existing seafront view and the kiosk will be designed on existing seafront themes, perhaps similar to the trading kiosks, lifeguard station and beach huts.

## Financial Implications

17. We are proposing to develop a design and build tender package based on an agreed brief covering our requirements and an indicative budget.
18. A budget of £225,000 for construction has been identified that will cover the preparatory groundworks, supply of services, pumps & equipment, kiosk and picnic area as well as additional fencing and seating, break down as follows:

Civils work, surfacing, landscaping and seating	85,000
Water play equipment, pumps and system	65,000
Below ground grey water tank for recycling	15,000

Supply of services (electric, water and connection to sewer)	25,000
Kiosk	25,000
Contingency	10,000
<b>Total budget</b>	<b>225,000</b>

19. An annual service will be required by specialist contractor and this is likely to cost £2000. Costs for the water and electric are difficult to quantify because they are based on usage affected by weather and many other factors. However as a guide the castle Street fountain which operates all year round including evenings in the summer months uses approximately £2000 of water and £3000 electric each year.
20. It is hoped that a major part of the total running costs (c. £7000) can be covered by income generated through the operation or lease of the kiosk, additionally offset by reduced grounds maintenance costs from the loss of the planting and recycling the water.
21. There is also the possibility of a donation towards the capital costs of approximately £50,000 from a private source. This has yet to be confirmed but could reduce the Foreshore Trust's contribution or improve the facilities that are currently being considered

## Next steps and timescales

22. It is important to understand the experience of other towns in the operating issues and associated costs and further research is planned with colleagues, particularly in Worthing who operate a similar facilities.
23. A draft design brief (attached) has been produced; this will need further work and consultation before tendering, together with layout plans, particularly if a substantial source of private funding is also confirmed.
24. Pre planning advice has been sought and support for the scheme has been confirmed in principle, subject to design guidance and also that it aligns with planning strategy objectives. A full planning application will be submitted once a contractor has been appointed and the final design agreed.
25. The Coastal Users Group have previously been supportive of the aspiration for a water play facility and were consulted on the proposal at their last meeting on 29<sup>th</sup> November where they agreed to support the scheme (TBC)
26. Hastings Borough Council will be undertaking a review of the Seasonal Lifeguard Service over the coming months that operate on Foreshore Trust land. We will consider the development of the service in terms of both the area covered and operating season. This would be an important factor in the location of the water play attraction, so close to the beach as it would mean that children and families using the facility would also have further supervision and would be able to use the sea safely.
27. Subject to agreement of the budget for the project in the Business Plan it is anticipated that the tender can be advertised by the East Sussex Procurement Hub

before Christmas with tenders back and evaluated by the end of January. Planning consent would be granted by the end of March with works on site starting during April/May, allowing the attraction hopefully open in late May early June.

---

### Wards Affected

All

---

### Policy Implications

Please identify if this report contains any implications for the following:

Equalities and Community Cohesiveness	yes
Crime and Fear of Crime (Section 17)	No
Risk Management	yes
Environmental Issues	yes
Economic/Financial Implications	yes
Human Rights Act	No
Organisational Consequences	yes
Local People's Views	yes
Anti-Poverty	No

---

### Additional Information

Draft Brief (to follow)  
Layout plan (to follow)  
Artists impressions (attached)

---

### Officer to Contact

Nick Sangster  
[Nsangster@hastings.gov.uk](mailto:Nsangster@hastings.gov.uk)  
01424 451138

---

This page is intentionally left blank



vortex-intl.com

Page 17

VORTEX AQUATIC STRUCTURES INTERNATIONAL INC. VORTEX-INTL.COM 1.877.596.7339 ©2015 VORTEX INTERNATIONAL ALL RIGHTS RESERVED

Hastings Splashpad - Above ground items  
Revision 01 - Option 02 - Area 562 sqm - Phase 01 - Project ID 4239

Photomontage



This page is intentionally left blank



vortex-intl.com

Page 19

VORTEX AQUATIC STRUCTURES INTERNATIONAL INC. VORTEX-INTL.COM 1.877.586.7839 ©2015 VORTEX INTERNATIONAL ALL RIGHTS RESERVED

### Hastings Splashpad - All ground jets

Revision 01 - Option 01 - Area 562 sqm - Phase 01 - Project ID 4239

View 2

This page is intentionally left blank

# Agenda Item 6



**Report to:** Charity Committee

**Date of Meeting:** 12<sup>th</sup> December 2016

**Report Title:** Additional Chalets – White Rock

**Report By:** Nick Sangster, Resort Services Manager

---

## **Purpose of Report**

To explain the current opportunity to provide additional chalets at White Rock and seek support for their procurement

---

## **Recommendation(s)**

- 1. Support is given for the provision of 12 beach chalets at White Rock**
- 2. A budget of £14,000 is allocated within the 2016/17 Business Plan contingency and the chalets are jointly procured with Hastings Borough Council, through the East Sussex Procurement Hub**

---

## **Reasons for Recommendations**

Hastings Borough Council is currently in the process of procuring additional chalets and beach huts at different locations on the foreshore.

One of the potential sites identified is White Rock, directly east of Hastings Pier on land owned by the Foreshore Trust.

There is an opportunity for the Foreshore Trust to provide chalets at this location that would support the ongoing regeneration of this part of the seafront and build on the recent investment made by the trust in the former White Rock Baths and public realm.

The additional income generated would help to cover the costs of extending the Lifeguard Service to cover this increasingly popular part of the beach.

---

## Introduction

1. There is growing demand for beach huts and chalets nationally in coastal towns and Hastings Borough Council has been researching potential sites to meet demand and provide additional income. There are currently 150+ names on the waiting list for a chalet.
2. The Council currently manages 400+ sites which are a mixture of privately owned beach huts and Council owned chalets that it lets on an annual basis. This also includes 10 seasonal chalets that are owned by the Foreshore Trust on land at Marina, St. Leonards. The money earned from these will go to the Trust.
3. The Council has identified a further locations for a further 40 chalets , 10 of which are on the beach just east of Hastings Pier on land owned by the Foreshore Trust and adjacent to promenade owned by the Trust.

## Proposal for provision, procurement and management

4. The chalets would be positioned on land that is considered to be stable, where vegetated shingle indicates that it isn't vulnerable to tides and is relatively protected by the pier and would be accessible by steps leading from the promenade directly behind them (see attached plans).
5. This part of the seafront is becoming increasingly popular since the reopening of Hastings Pier, the refurbishment of the Sourcepark BMX, provision of a catering kiosk and range of public space improvements made to the promenade in this area. New steps have been introduced to improve access and the beach level has been raised as part of ongoing coast protection works.
6. It is proposed that they are let on a 12 month rolling licence similar to those owned by Hastings Borough Council at West Marina and would be of a similar size and specification. They would be administered and managed by Hastings Borough Council on a similar basis to the 'Victoria Chalets' owned by the Foreshore Trust, although these can be rented on a weekly basis. The cost of running the Trust's chalets will be recharged to the Trust
7. We are currently in the process of reviewing the operation of the Lifeguard Service that operates on Foreshore Trust beaches and it is likely that it will be recommended to extend both the area and season of operation in response to local improvements and the increasingly popularity of beaches, supported by the Coastal User Group.
8. Income generated by the new chalets would provide valuable income to cover the potential additional costs of developing the Lifeguard Service.
9. It is proposed that the new chalets are procured jointly with Hastings Borough Council using the East Sussex Procurement Hub to tender and manage the process to ensure best value.

## Financial Implications and Next Steps

10. The cost of supplying and installing the chalets is anticipated to be £14,000 based on an average cost of £1,000 per chalet to an existing specification and an additional £2,000 for initial decoration.
11. Ongoing maintenance is minimal and would include repainting every 2/3 years and responsive repairs. It is worth noting that we have been able to use the services of the Community Payback team to decorate existing chalets for some years.
12. It is proposed to charge £1000 +VAT for a full 12 months rental, based on fees for existing chalets and benchmarking, meaning that the majority of the investment should be returned after 12 months of operation.
13. As previously mentioned there is consistent demand for beach chalets in Hastings, evidenced by the growing waiting list that is held. It is expected that chalets in this location would be particularly popular given then location close to the town centre and other facilities.
14. Advice has been sought from HBC Planning Department and planning consent is not required.
15. Subject to the agreement of the Charity Committee it is proposed to tender the chalets jointly with Hastings Borough Council during December and January and it is expected that they would be available for rental from the beginning of April 2017.

---

### Wards Affected

Castle

---

### Policy Implications

Please identify if this report contains any implications for the following:

Equalities and Community Cohesiveness	No
Crime and Fear of Crime (Section 17)	No
Risk Management	No
Environmental Issues	No
Economic/Financial Implications	yes
Human Rights Act	No
Organisational Consequences	No
Local People's Views	yes
Anti-Poverty	No

---

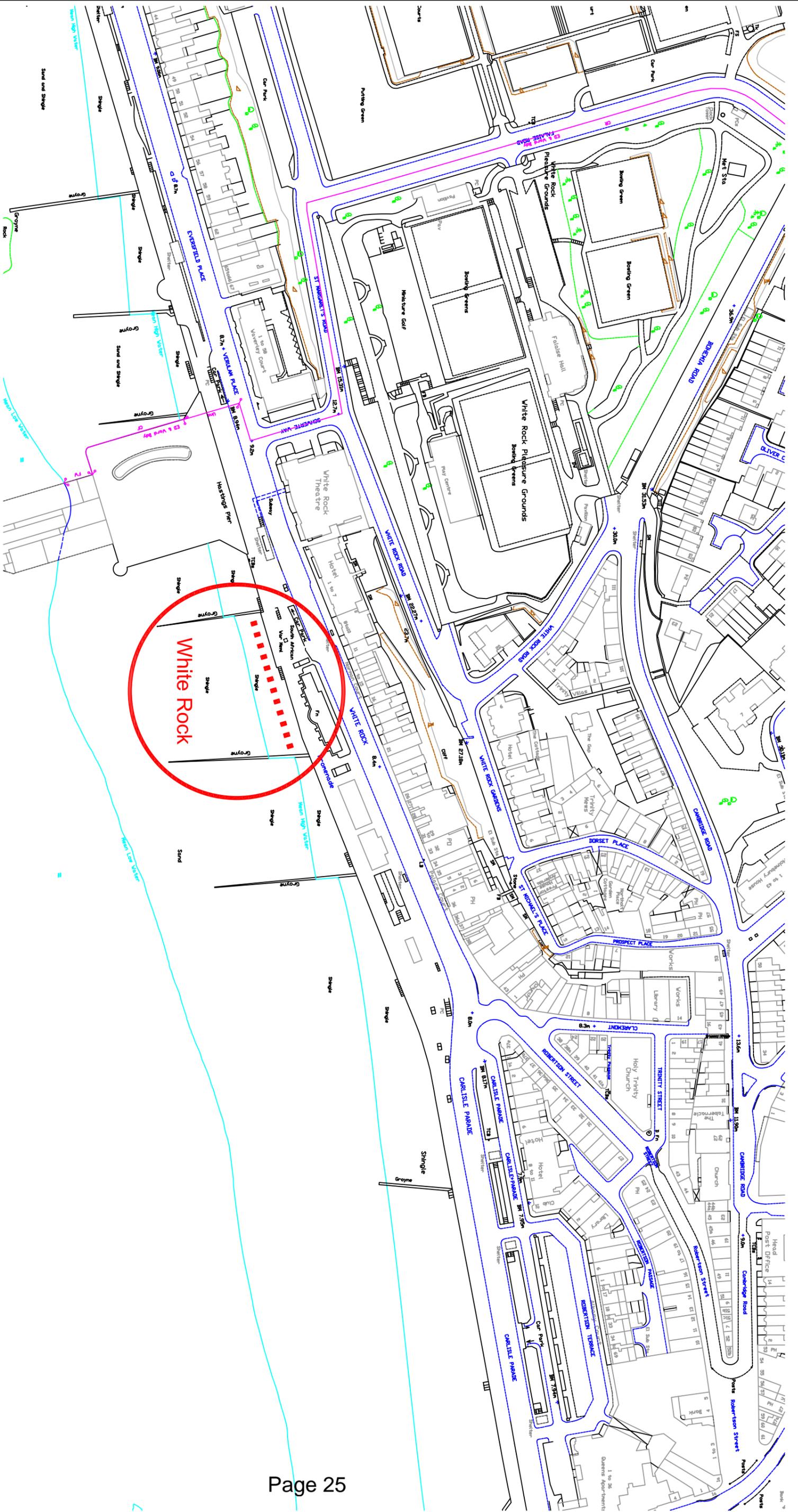
### Additional Information

Proposed new chalets – location plan.

---

### Officer to Contact





Reproduced from the Ordnance Survey mapping with the permission of the Controller of Her Majesty's Stationery Office. © Crown Copyright. Unauthorised reproduction infringes Crown copyright and may lead to prosecution or civil proceedings.  
 Hastings Borough Council - Licence No. LA100021328 - 2016

Designed by AMB	Checked by	Approved by - date	Filename BT/B3/4	Date 15 Nov. 2016	Scale 1:500
--------------------	------------	--------------------	---------------------	----------------------	----------------

Title/Name Proposed New Beach Huts at Various Sites White Rock Location Plan	
--	--

Drawing number BT/B3/4/3		Edition Sheet	
-----------------------------	--	------------------	--



Corporate Services Directorate  
 Aquila House, Breeds Place,  
 Hastings,  
 East Sussex  
 TN24 3UY  
 Telephone (01424) 451138  
 Facsimile (01424) 451133



This page is intentionally left blank

# Agenda Item 7



**Report to:** Charity Committee

**Date of Meeting:** 12 December 2016

**Report Title:** Kiosk on White Rock Promenade

**Report By:** Amy Terry  
Estates Manager

---

## **Purpose of Report**

To update on the position with the lease.

---

## **Recommendation(s)**

- 1. To note that the kiosk will be opening in March**

---

## **Reasons for Recommendations**

There have been delays in constructing the kiosk.

---

## Introduction

1. In accordance with the decision at Charity Committee on 21 March 2016 an Agreement was completed for the Source to take a lease once the kiosk was constructed (10 working days after Practical Completion).
2. At the time the Agreement was signed the Target Date for completion of the kiosk was 14 August 2016. Due to various factors the actual Practical Completion was not achieved until 14 October.
3. In view of this the Source wish to delay the opening until next year as the Business will have more of a chance of success than it would opening now in the quieter winter months.
4. The rent is £5,200 per annum plus 10% of annual profit. Delaying the opening to March will therefore result in a nominal loss of rent of approximately £1,733 but hopefully will allow the Source more opportunity to make a profit in the first season.
5. In view of the various delays and the difficulties with opening now it has been agreed that the Source will open the kiosk and the lease will start on 1 March 2017.

---

## Wards Affected

Castle.

---

## Policy Implications

Please identify if this report contains any implications for the following:

Equalities and Community Cohesiveness	No
Crime and Fear of Crime (Section 17)	No
Risk Management	No
Environmental Issues	No
Economic/Financial Implications	Yes
Human Rights Act	No
Organisational Consequences	No
Local People's Views	No
Anti-Poverty	No

---

## Additional Information

Report to Charity Committee 21 March 2016.

---

## Officer to Contact

Amy Terry  
aterry@hastings.gov.uk  
01424 451640

# Agenda Item 8



**Report to:** Charity Committee

**Date of Meeting:** December 2016

**Report Title:** **Grant Advisory Panel's Annual Report 2015/16**

**Report By:** Monica Adams-Acton  
Assistant Director Regeneration & Culture

---

## **Purpose of Report**

1. To present the Grant Advisory Panel's (GAP) Annual Report 2015/16

---

## **Recommendation(s)**

The Charity Committee approves the Annual Report of the Grant Advisory Panel 2015/16

---

## **Reasons for Recommendations**

This is the latest annual report from the Grant Advisory Panel of the Foreshore Trust. The Grant Advisory Panel was established in March 2011 to advise on and administer the Foreshore Trust Grants programme.

---

## Annual Report of the Grant Advisory Panel

1. Attached Appendix A is the Annual Report of the Grant Advisory Panel 2013/14
2. All members of the Grant Advisory Panel have recommended the report for approval by the Charity Committee

### Policy Implications

Equalities and Community Cohesiveness – the grant programmes have funded several projects to address equalities issues and improve community cohesion.

Environmental Issues - the grant programmes have also funded several projects to address or raise local awareness of environmental issues.

Economic/Financial Implications – there are two programmes which are currently funded by the Foreshore Trust totalling £70,000 per year.

Anti-Poverty – one of the objectives of the Foreshore Trust is to alleviate poverty and this is addressed through this grant programme.

---

### Wards Affected

All

---

### Policy Implications

Please identify if this report contains any implications for the following:

Equalities and Community Cohesiveness	Yes
Crime and Fear of Crime (Section 17)	No
Risk Management	No
Environmental Issues	Yes
Economic/Financial Implications	Yes
Human Rights Act	No
Organisational Consequences	No
Local People's Views	No
Anti-Poverty	Yes

---

### Additional Information

Appendix A – Annual Report of the Grant Advisory Panel 2015/6

---

### Officer to Contact

Pranesh Datta

[pdatta@hastings.gov.uk](mailto:pdatta@hastings.gov.uk)



This page is intentionally left blank

## **Appendix A : Grant Advisory Panel Annual Report 2015-16**

### **Chair's Report**

This is the fifth Annual Report from the Grant Advisory Panel of the Foreshore Trust. The Grant Advisory Panel was established to advise on and administer the Trusts grants programme.

Following various discussions over the year between the Grant Advisory Panel and the Charity Committee it has been agreed to continue to grant making on the basis of the following areas of charitable purpose:

- The prevention or relief of poverty
- The advancement of health or the saving of lives
- The advancement of citizenship or community development
- The advancement of the arts, culture, heritage or science
- The advancement of amateur sport
- The advancement of human rights, conflict resolution or reconciliation or the promotion of religious or racial harmony or equality and diversity
- The advancement of environmental protection or improvement
- The relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage
- Any other purposes currently recognised as charitable and any new charitable purposes which are similar to another charitable purpose.

### **Grant programmes**

There were two grants programmes delivered during the year: the Small Grants programme, totaling £50K per year, and the Events Grants programme, totaling £20K per year. This year additional monies were made available to support an Events programme as detailed below.

- Events Grant Programme Round 3 - March 2014-15 - £20,000 was available, with a maximum of £2,000 for each grant.
- Events Grant Programme Round 4 - March 2015-16 - £20,000 was available, with a maximum of £2,000 for each grant.
- Small Grants Programme Round 5 - September 2014-15 £53,315 was available, with a maximum of £5,000 for each grant.

### **Events Grants Round 3**

Twelve applications were received for consideration totaling £21,557. The panel recommended that 9 applications be funded totaling £16,685. The Charity Committee agreed to allocate the underspend from this grant round towards the next grants programme.

### **Events Grants Round 4**

Twenty three applications were received for the grant with the amount being requested totaling £44,384. The Grant Advisory Panel, followed by further additional recommendations by the Charity Committee, recommended 11 applications be approved totaling £19,786. Below are details of some of the projects supported by the Foreshore Trust Events Grants Programme in Rounds 3 and 4.

## **Small Grants Round 5**

Thirty six applications were received with the total requested amount being £146,927. The Panel recommended 17 applications be approved totaling £53,315. As in previous years, a good spread of projects was funded including different age groups, arts activities, community and community cohesion, disadvantaged groups and equal opportunities. Below are details of some of the projects supported by the Foreshore Trust in Round 3.

## **Membership of the Grants Advisory Panel**

Barry Cooper resigned from GAP and this was confirmed at the meeting on 12 July 2016. The Charity Committee agreed to begin recruiting new members to the panel at its meeting in September 2016, with the successful candidates due to be appointed at the December 2016 meeting.

## **Thanks**

I should like to take this opportunity to thank my fellow Panel members, Charles Sharrod, Steve Manwaring, Judith Monk, Karen Rigby- Faux, Sandra Garner, Richard Lewis and Barry Cooper for their contribution and support throughout the year. I should also like to acknowledge the invaluable assistance provided to the Panel by a number of officers of Hastings Borough Council.

Andrew Colquhoun  
Chair Grant Advisory Panel  
October 2016

## Details of projects (selected) supported by the Foreshore Trust grants programme during in 2015-16

### Events Grants Round 3

#### **1. Journey's Dance Festival**

Journeys Dance Festival was very well received at the Stade Open Space attracting a more diverse audience than usual. The public particularly engaged with the full workshop. The Foreshore Trust has helped enormously with publicity, without this help we could not have afforded the flyers and the seafront poster sites.



#### **Comment & Feedback**

"It brings you to life" Sandrine (aged 50-64)

"Really joyful, inclusive event. Dance and music an excellent combination." Camilla (aged 65-80)

"The music and ladies dancing. The whole event was fun." Nancy (aged 25-34)

#### **2. Drumming up St Leonards**

Without the Foreshore Trust support there would have been no seafront drumming parade (stretched from between Hastings Pier and the Azur and circumnavigated Warrior Square Gardens. This involved children, teachers and families from Christchurch School, the new Rickshaw Company, Mayotte International visiting from France, St Leonards Golden Deities, Jo Moon, Andy Dinsdale (Bosco Circus Skills), Asha Unnithan (Indian dancer), local circus groups, MENCAP Open Door Drummers, Section 5, and Stix. Producing collaboration on this scale

required expert production in order to develop the health and safety aspects and the Event Management Plan. With Foreshore Trust support we paid for seafront barriers, double crown posters, A3/A4 posters and flyers to reach as many people as possible.



Section 5 Drummers

## **Events Grants Round 4**

### **1. Beach Explorers**

Being able to offer this group to parents free of charge has allowed it to be a universal experience for all. We aim to have no barriers to attend our groups and believe that the more positive experiences that children are able to have at an early age helps to develop their language skills and emotional wellbeing.

We understand the financial struggle that many families face in our area and how limiting this can make family life. By offering everybody the chance to attend our beach school sessions where we support parents to make positive lifestyle changes such as visiting our amazing free resources, such as the beach, enhances day to day life.

Many families looked at the beach as somewhere to go on a sunny day, after attending our sessions many have said how they now take walks, collect shells to use in art projects with their children and all without letting the weather stop them.



## Comment & Feedback

"My 3yr old love this group, it is the one group we attend consistently, always something new to make or learn about" Carla and Eban

"This is a great playgroup, always good ideas of new things to make and play, lovely location and friendly staff – all my children look forward to Monday mornings!" Laura

"We always look forward to beach school; we just wish it could carry on all year round" Helena

"I like the sand and playing with the stones. I like stones" Hadrian (age 3)

"We love playing with all the different activities on the beach and it's lovely to meet other mum's, the staff does a great job!" Kelly and Starla

## 2. Journey's Dance Festival

The grant enabled 18 Hours to provide a high quality stage and sound system for the (around 30) performers, without which this event would not have been possible. It provided funding to enable the effective production and promotion of the event, via social media, press, posters and flyers ensuring good attendance, reach and outreach opportunities.



## **Comment & Feedback**

The Festival achieved its goal of bringing dance to large public spaces in Hastings and inspiring fresh dance collaborations: Our visiting troupe from Mayotte collaborated with young contemporary dancers from Hastings on Saturday (Phoenix Inferno). Gabiddon Reggae band proved extremely popular with local audiences and the Mayottian Dancers, who danced enthusiastically from start to finish.

There was a very warm and positive reception at the Stade for both the Mayottian Dancers and for Gabiddon Band, with lots of audience participation and enjoyment of different cultural music and dance styles.

The event featured diverse artists, ranging in age from teenagers to those aged 70+ and opened the door for wider cultural and social exchange, with Mayottian and Hastings dignitaries expressing enthusiasm about laying the foundations for an ongoing cultural friendship.

The Stade Hall provided an exceptionally useful backstage area for such a large contingency of performers.

*'It was a brilliant thing to have organised - perfect summer toonz - thank you!' Jonathan Sanders*

*'This was a pretty special night' Julian Humphries*

*'Amazing night!' Michael Grant*

*'Great to see dance from different cultures' Hannah Nekounam*

*'An international carnival atmosphere' Yvonne Roberts*

## **Small Grants Round 5**

### **1. Design and development of a new updated mediation website**

This grant has enabled us to create one new web site for our service (we previously had 2 web sites). We have been able to employ a web designer to create this new site which incorporates all our projects and is now user-friendly and interactive for use by our clients and also referral agencies. We have also been able to pay for staff costs associated with the creation of the web site. Several members of staff were involved over some considerable hours with one member taking on the role of co-ordinating this.

The new site includes links to our social media sites and is mobile friendly. We anticipate that more people will access our services through internet searches than by other means so having a comprehensive website is vital so that anyone who has internet access can get information about our service. We would not have been able to do this without the funding from Foreshore Trust.

The new website is at [www.mediationeastsussex.co.uk](http://www.mediationeastsussex.co.uk). We are very proud of what we have achieved so far and feedback on the new site has been good. In terms of people accessing our site on their mobile devices, we can see from Google Analytics that 23% of hits have come from mobile devices.

### **2. Education, Health and Safety – Hastings Chinese Association**

Our members understand more about the issues of anti-domestic abuse, child abuse, being good parents and more about fire safety. The older members of our community enjoyed the wellbeing support, exercise and being pampered.

Without this grant we would not have been able to provide the educational and wellbeing sessions for our members. Many thanks to Foreshore Trust.



**3. Umbrella Parade & Preservation Sunday**

The umbrella parade would not have been able to take place without the kind support of the Foreshore Trust. The Fat Tuesday umbrella parade continues to reach the parts of Hastings that others can't! For the second year running, an excited bus-full of residents from the Downs Farm estate arrived with their decorated masks and umbrellas for the Sunday parade. Braving a nippy wind in their faces, happy children led their parents through the Town Centre, and all left feeling pleased that once again they had been part of a joyous cultural event that genuinely breaks down the barriers that make many local residents feel excluded from the life of their town.



#### **4. Hermit, life on the margin**

The grant allowed us to work with different professionals that have extended our practice. It gave us a chance to show the work of 2 art clubs as well as the Seaview service users alongside our work and gave us the opportunity to tell a story of homelessness that has many echoes and relevance today.

We would not have been able to make the animation film and installation at the Stade hall.

We needed to work with a film maker which we could not have done without the funding.

It also allowed us to develop a relationship with the Seaview centre through the workshop program which was very successful and we hope to do future work with them.

To accompany the film we created an installation with boxes made by Seaview members at a series of workshops. The workshops used John Hancox's story as a starting point for people to work around the themes of homelessness.





## 5 HOWL

With the Foreshore Trust and Arts Council funding we were able to cover the costs of 6 workshops with professional tutors at Respond Academy, 1 dress rehearsal at the Stade Hall and to stage a performance evening at the Stade Hall.

We managed to produce a 20-minute documentary film: this involved a young production company, Kneecap Media attending each workshop, the rehearsal and the final performance and gathering filmed documentary evidence, along with photographic evidence posted on Facebook, Flickr, Tumblr, Youtube and Instagram; and to hire a professional tech company for the sound at the two Stade Hall events.

We had a strong presence at Respond Academy during our time spent working with them, touching the lives of virtually every young person at Respond. Eventually, we ended up with a cohort of some 20 people who were engaged to perform at the final show.

Through delivering this project we believe that we helped to enhance the self-confidence, performing and social skills of the young people involved, and gave them the chance to engage in arts activities that they might not otherwise have had the opportunity or inclination to do. We understand from JC and Pablo McFee at Respond Academy that this was the first time they had ever put on a show of this nature to a live audience. Our professional tutors drew on their wealth of combined experience to introduce the young people to breathing control, textual analysis and voice projection. This involved using poetry, theatre and performance in a formal professional context to develop their own writing and performance skills.



## Comments & Feedback

When I first heard about Respond in partnership with Trash'd (Festival) to do HOWL! I wasn't sure if it was going to work for a lot of our members. As our members are different levels of learning and issues they don't feel comfortable with different people coming into our space. So having different workshops gave a bit more time to understand the HOWL! concept. It was interesting having a few professional workshops although they were a bit strange at first and THEY had to change the way THEY work with US. It worked out well in the end. Even though I

am older at 21 (than some of the others) and I am now used to performing at different gigs and events I really enjoyed HOWL! for a few reasons; We had never used the Stade Hall before, and that was exciting not just for me but for the other performers and members. Also from an audience point of view about 20 of our members aged 12-18 came and they live mainly in St Leonards and had never ever been in the Stade before. They had ventured down to the Old Town but they always thought they were not allowed in the Stade Hall as it was only for rich people. I liked the fact that we were able to use the Stade (Hall) in a very flexible way that suits our members who can be a bit boisterous. It was a good setting for our members even when things went wrong and there were technical hitches: all of these things helped to make it more real. Being filmed like a proper documentary was so annoying but necessary and our performers really got fed up with it (but I feel they secretly liked having the attention). I think that the members rally did well especially the ones who had never done live performance of any kind before. We all want to do Part 2 in 2016.

### **6. Who are you? Self-portraits for 6 months–12 year olds through creative play**

Thanks to the funding we were able to offer a free event to local families with a wide range of materials that we would otherwise not have been able to afford. Pervasively we have had to charge for our events, which we feel excludes some families so it was wonderful to offer it to everyone. With a less constrained budget we allowed children to experience new mediums and we allowed families to take away all their artwork. It was a pleasure to see so many happy children.





<b>Foreshore Trust Events Grants Programme Round 3</b>			
<b>Project Number</b>	<b>Organisation</b>	<b>Project Name</b>	<b>Amount agreed</b>
FT-E301	18 Hours	Journeys Dance Festival	£2,000.00
FT-E302	Central St Leonards Town Team	Drumming up St Leonards	£2,000.00
FT-E304	Hastings Storytelling Festival Ltd	Fishy Tales	£2,000.00
FT-E305	Hastings Predators Floorball Club	Hastings Predators Summer Street Sports	£1,925.00
FT-E306	Labyrinth Arts / Community Bicycle Workshop	Hastings Big Bike Party & Bottle Alley Bike Bomb 2015	£1,050.00
FT-E307	St Michael's Hospice	Santa's Festive Fiesta!	£2,000.00
FT-E309	Women's Voice	Hastings Women's Seaside Festival	£1,710.00
FT-E310	Seaview Project	Mass Sleep Out	£2,000.00
FT-E311	Idolrich Theatre Rotto	The Walrus & the Carpenter	£2,000.00
<b>Total approved</b>			<b>£16,685.00</b>

<b>Foreshore Trust Events Grants Programme Round 4</b>			
<b>Project Number</b>	<b>Organisation</b>	<b>Project Name</b>	<b>Amount agreed</b>
FT-E401	18 Hours Ltd	Journey's Dance Festival	£2,000.00
FT-E404	Creating Community 1066	Hastings & 1066 Country Cartoon Festival	£1,986.00

FT-E407	Disability Inclusion CIC	Accessible Cookery, Poetry and Storytelling Workshops	£2,000.00
FT-E409	Hastings Fat Tuesday Ltd	Umbrella Parade & Preservation Sunday 2017	£1,000.00
FT-E412	Hastings Storytelling Festival Ltd	Children's Parade 2016	£2,000.00
FT-E414	The Horizons Community Learning CIC	Horizons 'Up and Running' Groups (a Foreshore Project)	£2,000.00
FT-E416	Hastings Voluntary Action	1066 Cycling Festival	£2,000.00
FT-E417	Idolrich Theatre Rotto	Danny Fishbone's Dainty Dinners	£2,000.00
FT-E418	In2play CiC	Beach Explorers	£1,800.00
FT-E420	Seaview	The Big Sleep	£2,000.00
FT-E423	Vocal Explosion Community Choir	Vocal Explosion choir performance and workshop	£1,000.00
<b>Total approved</b>			<b>£19,786.00</b>

<b>Foreshore Trust Small Grants Programme Round 5</b>			
<b>Project Number</b>	<b>Organisation</b>	<b>Project Name</b>	<b>Amount agreed</b>
FT502	Bexleigh, Hythe and Abbey Drive Residents association (BHARA)	Right to play	£5,000.00
FT503	Citizens Advice 1066	Volunteer Development	£3,630.00
FT505	Counselling Plus Community	Hardship Fund + Valuing clients	£2,180.00
FT509	Education Futures Trust	The Shore Academy	£1,946.00
FT516	Hastings & Rother Mediation Service	Design and development of a new updated mediation website	£2,000.00
FT519	Hastings and District Interfaith Forum	Winter Festival of Faiths and Cultures	£793.00
FT520	HBBS Ltd t/a Hastings Borough Bonfire Society	HBBS Hastings Bonfire Celebration	£3,040.00
FT521	Hastings Chinese Association	Education, Health and Safety	£1,420.00
FT522	Hastings District Woodcraft Folk	Woodcraft Folk Creative Days	£2,620.00
FT523	Hastings Fat Tuesday Ltd	Umbrella Parade & Preservation Sunday	£3,630.00
FT525	Hastings Furniture Service	Making it ourselves	£5,000.00
FT526	HIO	Hastings Intercultural Organisation/ HIO	£2,500.00
FT527	Radiator Arts	Hermit, life on the margin	£4,800.00
FT530	Stay Up Late	Gig Buddies	£5,000.00
FT534	Trash Cannes	HOWL	£3,890.00
FT535	Treasure Tots Arts Cafe	Who are you? Self-portraits for 6 months–12 year olds through creative play	£1,486.00
FT536	Xtrax Young Peoples Centre	Xtra Xtra	£4,380.00
<b>Total approved</b>			<b>£53,315.00</b>

# Agenda Item 9



**Report to:** Charity Committee

**Date of Meeting:** 12 December 2016

**Report Title:** Finance Report

**Report By:** Peter Grace  
Assistant Director - Financial Services & Revenues

---

## **Purpose of Report**

To advise members of the Committee on the current year's financial position.

---

## **Recommendation(s)**

1. To agree the current financial position for 2016/17.
2. To agree the revisions to the Business Plan.
3. To advise on potential additions to the Business Plan.

---

## **Reasons for Recommendations**

The Council has the responsibility for the proper management of the financial affairs of the Trust. In doing so it complies with Accounting Codes of Practice and the high standards required for the accounting of Public money.

A surplus slightly above budget expectations is anticipated for 2016/17 in respect of ongoing operations.

---

## Introduction

1. The Foreshore Trust derives its income mainly from car parking and property leases/licences, the former income stream being quite variable.
2. Appendix 1 attached provides a summarised financial position for 2016/17. The figures identify the annual operating surplus.

## Financial Position 2016/17

3. The budget agreed in March 2016 identified budgeted income at £1,188,000 and expenditure at £956,000. The budgeted surplus for the year being £232,000, after direct governance costs, but before distribution of grants, capital charges and before use of Reserves.
4. Income projections are currently in excess of budget with car parking income anticipated to be £60,000 over the original budget and rent £10,000 in excess of the budget.
5. Expenditure is expected to be £50,000 in excess of original budget of which £35,000 is an increase in depreciation which does not affect the cash position or operating surplus.
6. The combination of the expected income increase of £70,000 and an effective expenditure increase of £15,000 (excluding Capital charges) results in a net increase to the surplus of £55,000 increasing the revised surplus from £232,000 to £287,000.

## Business Plan 2016/17

7. The Charity Committee on 21 March 2016 approved the rescheduling and commencement of certain schemes (i) White Rock Promenade Kiosk (ii) Winch Road Improvements and (iii) Children's Play Area Improvements. The Winch road upgrade slipped to May 2016 and the Business plan amended to reflect this slippage.
8. Further slippage is expected in the Marine Litter project and the Landscaping/ Water feature project, both of which require further Charity Committee approval.
9. It is requested that the total budget for the White Rock Kiosk is increased by £10,690 to cover the costs of preparatory works carried out in 2015/16.
10. There is also a proposal for additional chalets subject to an additional report which are estimated at £14,000 including internal decoration.
11. This level of programmed spend continues to reduce the cash balances held by the Trust for this financial year. Whilst it is the case that the level of reserves will decrease, the Trust will still retain reserves above the minimum level identified within the Reserves Policy (£690,000) – subject to no unexpected calls on the reserves and no reduction in the expected levels of car parking and fee income.

12. The current programme of works is identified in Appendix 2. The Committee has approved expenditure on all these schemes (subject to further reports in respect of asterisked items).

## **Business Plan 2017/18**

13. The main programme as outlined in paragraph 8 above, it is recommended the Marine Litter project and the landscaping/ water feature project are re-profiled to 2017/18 an additional report is being tabled at this meeting and a further budget will be needed to meet the anticipated £225,000 costs.

## **Indicative Budget 2017/18**

14. Indicative budget figures for 2017/18 are included within Appendix 1 and the Business Plan incorporates the changes described within Appendix 2.
15. The budget for 2017/18 will be agreed at the Charity Committee's meeting on the 20<sup>th</sup> March 2017.

## **Indicative Forward Plan**

16. The indicative Forward plan has been included within Appendix 3. This identifies projected cash balances for future years and hence affordability of current initiatives and commitments.

## **Reserves**

17. The total effective cash balances of the Trust at the 31 March 2016 amounted to £1.24m after providing for the outstanding settlement to Hastings Borough Council amount owed for 2015/16 and the short term portions of loans from Hastings Borough Council.
18. With the current business plan, the revised cash balances for future years are estimated as follows :-

£1,18m as at 31st March 2017,  
£1.04 as at 31st March 2018,  
£1.20m as at 31st March 2019,  
£1.35m as at 31st March 2020.

The reserves policy identifies £690,000 as the suitable level to maintain given the potential risks to the Trust.

---

## **Wards Affected**

None

---

## Policy Implications

Please identify if this report contains any implications for the following:

Equalities and Community Cohesiveness	No
Crime and Fear of Crime (Section 17)	No
Risk Management	Yes
Environmental Issues	No
Economic/Financial Implications	Yes
Human Rights Act	No
Organisational Consequences	No
Local People's Views	No
Anti-Poverty	No

---

## Additional Information

Appendix 1 - Financial Monitoring Report  
Appendix 2 - Business Plan - Financial Summary  
Appendix 3 - Indicative Forward Plan

---

## Officer to Contact

Peter Grace  
pgrace@hastings.gov.uk  
01424 451503

# Hastings and St Leonards Foreshore Charitable Trust

Appendix 1

Actual expenditure to 30 November 2016

## SUMMARY - MONITORING REPORT

	Outturn 2015-16	Budget 2016-17	YTD Actual 2016-17	Estimated Outturn 2016-17	Variance to Budget	Indicative Budget 2017-18
	£'000	£'000	£'000	£'000	£'000	£'000
<b>Incoming Resources</b>						
Investment Income	(8)	(6)	(3)	(6)	0	(6)
Incoming resources from Charitable activities	(1,057)	(980)	(848)	(1,040)	(60)	(1,021)
Rental income	(167)	(202)	(173)	(212)	(10)	(220)
<b>Total incoming resources</b>	<b>(1,232)</b>	<b>(1,188)</b>	<b>(1,024)</b>	<b>(1,258)</b>	<b>(70)</b>	<b>(1,247)</b>
<b>Resources Expended</b>						
Loan repayments	4	47	0	47	0	47
Charitable Activities* (excluding Capital charges)	749	739	368	749	10	794
Maintenance projects and cyclical repairs	48	67	9	67	0	67
Governance costs	110	103	23	108	5	108
<b>Total resources expended</b>	<b>911</b>	<b>956</b>	<b>400</b>	<b>971</b>	<b>15</b>	<b>1,016</b>
<b>Total Operating (Surplus)/Deficit</b>	<b>(321)</b>	<b>(232)</b>	<b>(624)</b>	<b>(287)</b>	<b>(55)</b>	<b>(231)</b>
Grants	53	50	43	50	0	50
Events	17	20	15	20	0	20
Projects	357	219	34	275	56	324
<b>(Surplus)/Deficit</b>	<b>106</b>	<b>57</b>	<b>(532)</b>	<b>58</b>	<b>1</b>	<b>163</b>
<b>Interest Income non HBC</b>	<b>(8)</b>		<b>(8)</b>	<b>(6)</b>		
<b>Transfer to/(from) HBC account</b>						
Total Funds (cash) brought forward		1,236		1,236		1,178
Total funds carried forward		1,179		1,178		1,015

\*Mainly parking income

\*\* Budget 2016-17- projects original budget £219K Budget Book

This page is intentionally left blank

<b>Foreshore Trust Spending Plan</b>			2015-2016	2016-2017	2016-2017	2016-2017	2017-2018	2018-2019	2019-2020	Total
Cost centre	PROPERTY	DESCRIPTION OF WORK	ACTUAL	BUDGET	REVISED ESTIMATE	ACTUAL	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE 2016- 2020
			£	£	£	£	£	£	£	£
<b>Maintenance projects</b>										
5290B020	Pier Area	Area inspections and repairs		3,000	3,000	692	3,000	3,000	3,000	12,000
5290B020	White Rock Baths	External redecoration/ Building mainatance	22,039	27,000	27,000	270	10,000	10,000	10,000	57,000
5290B020	Stade Barriers	Annual maintenance	976	2,000	2,000		2,000	2,000	2,000	8,000
5290B020	Cycle route	Contribution to maintenance		5,000	5,000	881				5,000
5290B020	Public Conveniences	Maintenance	4,545	6,000	6,000		6,000	6,000	6,000	24,000
5290B020	Car Parks Rock a Nore	Maintenance	4,198	6,000	6,000	5,545	6,000	6,000	6,000	24,000
5290B020	Car Parks - Pelham	Maintenance	5,625	6,000	6,000	374	6,000	6,000	6,000	24,000
										0
<b>Total of Cyclical Repairs and Redecorations</b>			<b>37,383</b>	<b>55,000</b>	<b>55,000</b>	<b>7,762</b>	<b>33,000</b>	<b>33,000</b>	<b>33,000</b>	<b>154,000</b>
5290B020	Beach - Other	Other repairs and renewals beachfront area	10,107	12,000	12,000	815	12,000	12,000	12,000	48,000
<b>Total Maintenance Projects</b>			<b>10,107</b>	<b>12,000</b>	<b>12,000</b>	<b>815</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	<b>48,000</b>
<b>Projects (main programme)</b>										
			£	£	£	£	£	£	£	£
5291B021	White Rock Baths	Concrete repairs - general	50,000							0
5291B022	White Rock Baths	Contribution to allow rental on Baths total project costs £972k being: FST £150K, ESCC £200K plus HBC Contribution	150,000							0
5291B022	White Rock Promanade Kiosk	Kiosk to be operated by The Source	10,690	53,630	53,630	10,220				53,630
5292B022	White Rock Chalets	Purchase 12 new chalets*	0		14,000	0				14,000
5293B022	Beachfront	New signage to RNLI standard		40,000	40,000					40,000
5289B020	Beachfront	Stade Kitchen** Classroom net grants received	(20)			0				0
5287B020	Winch road	Winch road upgrade**	97,230		3,000					3,000
5286 B020	Fishermen's Fuel tank	Fishermen's Fuel Tank Replacement**	49,050			0				0
5285B022	Eco Stade	Environmentally Sustainable Tourism**	(110)			0				0
5293B022	Beachfront	Children's play area	0	25,000	25,000	20,040				25,000
5293B022	Stade Open Space Landscaping			5,000	1,000		4,000			5,000
5293B022	Marine litter project*			20,000			20,000			20,000
5293B022	Seafront Splash Pad and Kiosk *						225,000			225,000
5287B020	Soakaways re Winch project		0		10,000	4,220				10,000
5298B022	Resurfacing Robertson Street to Pier/White Rock Promenade improvements	Work with potential Coastal Communities Fund match	0		103,000					103,000
5298B022	Landscaping/Water Feature* (Water Feature only)	Work to enhance Coastal Communities funded 4 landscaping		50,000			50,000			50,000
5296B022	Contingency			25,000	25,000		25,000	25,000	25,000	100,000
<b>Total Programme</b>			<b>356,840</b>	<b>218,630</b>	<b>274,630</b>	<b>34,480</b>	<b>324,000</b>	<b>25,000</b>	<b>25,000</b>	<b>648,630</b>

\* Further Charity Committee Approval before additional spend

\*\* Fisheries Local Action Group (FLAG) projects

This page is intentionally left blank

## Hastings and St Leonards Foreshore Charitable Trust

Indicative Forward Plan	2015-16	2016-17	2016-17	2017-18	2018-19	2019-20
	Outturn	Budget	Revised	Budget	Budget	Budget
		Estimate	Estimate	Estimate	Estimate	Estimate
	£'000	£'000	£'000	£'000	£'000	£'000
<b>Incoming Resources</b>						
Investment Income	(8)	(6)	(6)	(7)	(6)	(7)
Incoming resources	(1,224)	(1,241)	(1,252)	(1,241)	(1,241)	(1,241)
Total incoming resources	(1,232)	(1,247)	(1,258)	(1,248)	(1,247)	(1,248)
<b>Resources Expended</b>						
Loan repayments	4	47	47	47	47	47
Charitable activities (exc capital charges)	749	794	749	794	794	794
Maintenance projects and cyclical repairs	47	67	67	45	45	45
Governance costs	111	108	108	108	108	108
Total Resources Expended	911	1,016	971	994	994	994
Total Operating Surplus	(321)	(231)	(287)	(254)	(253)	(254)
Grants	53	50	50	50	50	50
Events	17	20	20	20	20	20
Projects (Main programme)	357	170	275	324	25	25
<b>(Surplus)/Deficit</b>	106	9	58	140	(158)	(159)
Usable current assets	1,342	1,236	1,236	1,178	1,037	1,195
Usable current assets carried forward	1,236	1,227	1,178	1,037	1,195	1,354
Minimum reserves	690	690	690	690	690	690
Main Programme reserve	159	150	101	(39)	118	277

This page is intentionally left blank

# Agenda Item 10



**Report to:** Charity Committee

**Date of Meeting:** 12 December 2016

**Report Title:** Appointment of Grants Advisory Panel Members

**Report By:** Chris Barkshire-Jones, Chief Legal Officer and Monitoring Officer

---

## **Purpose of Report**

To appoint two new members to the Grants Advisory Panel

---

## **Recommendation(s)**

**1. To appoint Joanna Clark and Susannah Farley-Green to the Grants Advisory Panel with immediate effect for a period of three years**

---

## **Reasons for Recommendations**

The membership of the Grants Advisory Panel is now six due to two members resigning. The assessment of grant applications takes place in January 2017 t. As two members assess the same applications it is helpful to have an even number of members.

---

## Background

Under a scheme dated 13 January 2011, Hastings Borough Council became 'the Trustee' to the Hastings and St Leonards Foreshore Trust.

The scheme advocated that there must be a Grants Advisory Panel with no fewer than four and not more than eight members.

The members of the Grants Advisory Panel must be appointed by the trustee on the basis of their knowledge and experience of the voluntary and charitable sector and in particular their knowledge of the voluntary and charitable sector in the area of the Borough of Hastings.

The Grants Advisory Panel must consider and make recommendations in respect of:

- a) the criteria for making grants which the trustee adopts from time to time.
- b) the content and format of grant application forms.
- c) the advertisement of availability of assistance by way of grant from the charity.
- d) individual applicants for grants and proposals of the trustee for making grants.

## Process

Earlier in the year the Council put an article in the Hastings and St Leonards Observer in order to attract interest from members of the public to volunteer to be members of the Grants Advisory Panel. Two applications were received. Both applicants were interviewed by the Chair of Charity Committee, Councillor Fitzgerald. The Chair of the Grants Advisory Panel, Andrew Colquhoun was present and was able to give the candidates helpful information on the work of the Grants Advisory Panel

Both candidates had relevant experience of the voluntary sector and gave very strong performances at interview. Subsequently they were both offered a position on the Grants Advisory Panel subject to the Charity Committee formally appointing them. Both candidates have a relationship to sitting Hastings Borough Councillors. However, any potential conflicts of interest which may arise from this can be dealt with using the Panel's existing procedures.

## Next Steps

Both candidates will meet the other members of the Grants Advisory Panel as soon as possible after being formally appointed by the Charity Committee. The Chair of the Grants Advisory Panel will facilitate this process.

## Wards Affected

None

## Area(s) Affected

None

---

## Wards Affected

None

---

## Policy Implications

Please identify if this report contains any implications for the following:

Equalities and Community Cohesiveness	No
Crime and Fear of Crime (Section 17)	No

Risk Management	No
Environmental Issues	No
Economic/Financial Implications	No
Human Rights Act	No
Organisational Consequences	No
Local People's Views	No
Anti-Poverty	No

---

**Additional Information**

---

**Officer to Contact**

Officer Name Chris Barkshire-Jones  
Officer Email Address cbarkshire-jones@hastings.gov.uk  
Officer Telephone Number 01424 451731

---



This page is intentionally left blank

# Agenda Item 11

Coastal Users Group – notes of 29<sup>th</sup> November 2016

## NOTES OF

**Hastings & St. Leonards Coastal Users' Group**

**Held on Tuesday, 29<sup>th</sup> November 2016 @ 1800hrs**

**East Hastings Sea Angling Association, The Stade, Hastings**

### **Present:**

Paul Carter (Chair) – East Hastings Sea Angling Association

Cllr Dawn Poole – HBC (Old Hastings Ward)

Cllr James Bacon – HBC (Old Hastings Ward)

Laurence Bell – White Rock Business Group

Kevin Boorman – Hastings Borough Council

Christine Boulton-Lane – West of Haven Beach Users Association

Scott Coughlan – HBC

Alan Care – Hastings and Rother Disability Forum

Di Cooke – Hastings Lifeguards

Dick Edwards – Hastings Old Town Residents Association

Yasmin Ornsby – Stade Partnership

Cliff Meaden – Epic Life

Allison Pascual – Hastings Borough Council

Steve Peak – Friends of Hastings Country Park

Cllr Trevor Webb – HBC (Central St Leonards Ward)

Clive Wormald – Hastings Pier Charity

## **1. WELCOME, INTRODUCTION AND APOLOGIES**

### **Apologies have been received from:**

Cllr Colin Fitzgerald – HBC (Charity Committee Chair)

Cllr Mike Howard – HBC (West St Leonards Ward)

Cllr Judy Rogers – HBC (Castle Ward)

Tim Godwin – Hastings Urban Bikes

Paul Joy – Hastings Fishermen's Protection Society

Andre Palfrey-Martin – Save Our Heritage Group

Nick Sangster – Hastings Borough Council

Anne Scott – Old Hastings Preservation Society

Jacqui Stanford – Shipwreck Heritage Museum

## **2. ELECTION OF CHAIR AND VICE CHAIR**

One nomination to continue with the joint charring arrangement (Paul Carter and Cllr Dawn Poole) was received and seconded prior to the meeting. This was agreed by the meeting.

### 3. NOTES OF THE LAST MEETINGS

#### a) Regular meeting (6<sup>th</sup> September)

The minutes were agreed as an accurate record.

##### **Matters arising:**

- Stade Amusements lease – the list of works will be re-circulated with the notes of this meeting. **Action: Allison**
- Evac chair issue to be followed up. **Action: Paul**
- Dream seas application – unfortunately was unsuccessful although the application made it into the last 20. Some organisations are still carrying out similar work, including Epic Life, even though the training is not being funded.
- Thanks were extended to the the teams at HBC for their efforts and continuing work on bringing funding into the area.

#### b) Special meeting (18<sup>th</sup> October)

The minutes were agreed as an accurate record.

### 4. STREET CLEANING CONTRACT

- Scott Coughlan, HBC's Waste, Parking and Streetscene Services Manager attended the meeting to talk about issues with bin collections and general cleanliness along the seafront.
- Scott joined HBC in January this year. Since joining, challenges were experienced and some issues were resolved. Areas where improvements can be made have been identified, including beach and street cleaning, bin collections along the promenade and improving public conveniences where necessary.
- It has to be recognised that different seasons have different needs and in order to be able to ease pressure at peak times, the necessary measures will be put into place, including the possibility of re-shuffling services, redeployment of the Warden Services as necessary, setting up a more thorough summer season rota for delivering services and bringing in more staff if required.
- A new communications campaign will soon be carried out in order to raise awareness, targeting mainly the teenage population. Unfortunately there is no longer the resource available to carry out a full project to raise public awareness of the issues but Scott is looking to deal with any issues as quickly as possible and will be working with the media and other sources.
- A number of issues were raised at the meeting, including footpaths not being cleaned, rubbish being created by summer coach parties, problems with bin collections along the seafront and catches needing fixing on bins along the seafront.

- The MyHastings platform can be used to report issues and be accessed at: <https://my.hastings.gov.uk/> Using this is helpful as it can help develop a map and assists towards taking a targeted approach.
- The meeting thanked Scott for attending. He can be contacted at [Scoughlan@hastings.gov.uk](mailto:Scoughlan@hastings.gov.uk) and will ensure that any issues raised by this group will get dealt with in a timely manner.

## 5. COASTAL ITEMS UPDATE

### Bottle Alley

- A lighting demonstration will be taking place at 8pm on Monday, 5<sup>th</sup> December. CUG members are welcome to attend.
- Once the demo has taken place, a specification will be developed. CUG will be kept up to date with progress.

### Coast Protection Works

- Works started three weeks ago and are due to be completed on 16<sup>th</sup> December. The third rock delivery arrived this week.
- Delivery of the rock for the work to be carried out on the Harbour Arm will not be until next May.

### FLAG 2

- The bid was submitted and was successful.
- Discussions are taking place with the Marine Maritime Organisations and the grant offer letter will soon be signed.
- FLAG Board on 8<sup>th</sup> December – CUG members asked for re-confirmation to be sent. **Action: Allison**
- Community Led Local Development – bid results are expected later this week.

### White Rock water feature

- This will be part of the Coastal Communities Fund 4 application, the deadline for submission is on Monday. If the bid is successful, work will commence next year.

## 6. FORESHORE TRUST ITEMS

### Charity Committee Minutes

- The minutes of 26<sup>th</sup> September were noted.
- Dick asked about the questions raised at AGM and whether these were documented. This will be raised with the Committee Administrator. **Action: Allison**

### Additional chalets

- Report going to 12<sup>th</sup> December Charity Committee seeking support for the provision of 12 beach chalets in the White Rock area. This will be circulated once published. **Action: Allison**

## Review of Lifeguard Service

- Discussions are ongoing with RNLI and a progress update will be provided to this group.

## Seafront Waterplay

- A report is going forward to the next meeting of the Charity Committee to seek in principle approval of a proposed water play facility.
- The report will be circulated once it has been published.

## 7. MEMBER UPDATES / ANY OTHER BUSINESS

- Coastal Communities Team (CCT) Membership – Kevin explained the need to reform the CCT and that representation is being sought from CUG. Hastings CCT was initially established to cover the White Rock area. Government policy has now changed and there is a need to review the membership of the Hastings CCT. The CCT would oversee the bidding for, administering and ensuring distribution of the CCF funding. Kevin clarified that quarterly meetings will be held and input will be sought from members on the Coastal Communities Fund round 5 bid next year. The area covered by the CCT is the seafront and all adjacent roads. Christine agreed to be involved. Yasmin agreed to discuss this with Paul. Other interested CUG members were asked to get in touch with Allison. **Action: ALL**
- Net shops environment – site visit between Cllrs Bacon and Poole, Steve Peak and Nick Sangster took place 1<sup>st</sup> November. They also discussed preserving/cleaning the area. It had been suggested this could be included under the FLAG project. An update will be sought. **Action: Allison**
- St Leonards Pier – there is currently no indication of where the pier was and a proper information board, similar to that from Bottle Alley is required. Steve would be happy to supply any photos if needed. It was suggested that a bid should be put forward, once the appropriate fund becomes available. Steve is holding a book launch and signing on 17<sup>th</sup> December at Hastings Pier. His book was highly commended by Kevin.
- Rock-a-Nore car park – Paul raised the fact that there are problems with change not being issued. Kevin explained that card machines are not available and that 'pay on exit' had been put forward as an option but tend to cause lots of problems and would be unreliable for a car park of its size.
- Gate at car park near fishmarket – was about to be installed but didn't go ahead for some reason. Alan asked for an update. **Action: Allison**
- Caves at Rock-a-Nore – issue with the fence being removed recently was raised and the problems it is causing. Information will be sought from HBC's Homelessness team. **Action: Kevin**
- Hooks and fishing equipment – Cliff raised the issue of equipment being left behind and causing problems and has to be cleaned up regularly. The importance of raising awareness of the dangers was discussed.
- Storytelling Festival – over 1000 children attended at The Stade and 500 attended the parade around the town and the day was very successful.
- Plant pots along the seafront – an update as to whether they were going to be stored as asked for. **Action: Allison**

**8. DATE OF NEXT MEETING:**

6pm, Tuesday, 7<sup>th</sup> March, Aquila House

Meeting closed: 1922 hours

**Distribution:**

Hastings & St Leonards Coastal Users Group  
Charity Committee

This page is intentionally left blank